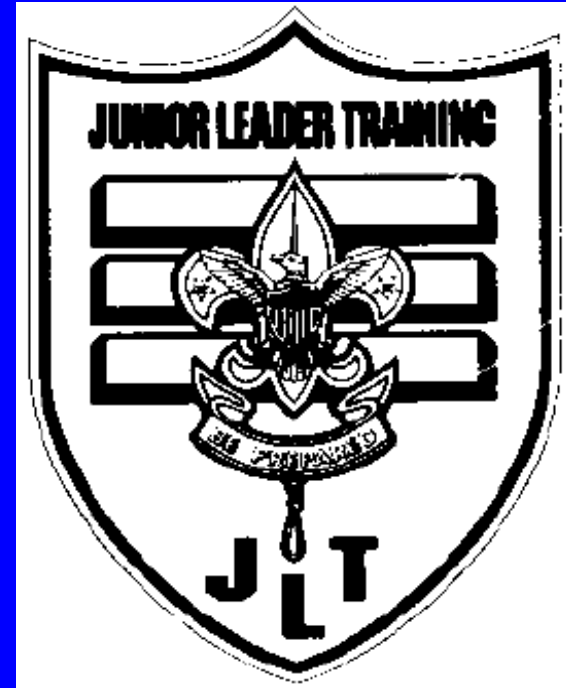


Troop 96 Junior Leader Training

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Scoutmaster

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Covenant Presbyterian Church
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Introduction

- ◆ Purpose: To give YOU the resources YOU need to do YOUR job
- ◆ Evidence: Upon completion, YOU will wear the “Trained” emblem
- ◆ Method: games, videos, hand outs, demonstrations, plus
- ◆ The *Junior Leader Handbook*, and other resources

Agenda

- ◆ We will cover:
 - Leadership
 - Cooperation
 - Problem Solving
 - Team Building
- ◆ Presentation of Patches and Certificates

Why are we here today?

- ◆ To learn a leadership skills that work great in Scouting
- ◆ To learn to work together to accomplish a common goal
- ◆ To learn how to deal with problems we all encounter in Scouting
- ◆ *And to have some fun at the same time*

Overview

- ◆ “I’m a leader - what do I do now?”
- ◆ Being a leader is more than an honor, it’s a challenge
- ◆ You lead Troop 96 and your Patrol
- ◆ You decide the course the Patrol and Troop will follow along the Scouting trail
- ◆ You help others master Scouting skills
- ◆ You are a role model for other Scouts.

What Is Leading Anyway?

- ◆ If others think of you as the boss, you're probably not leading.
- ◆ If they think of you as one of the guys *and* everything you set out to do is getting done, you're probably a good leader.

Skills and Techniques of Successful Scout Leaders:

- ◆ They ask a lot of questions
- ◆ They make a lot of suggestions
- ◆ They don't give too many orders
- ◆ They use the Scoutmaster and Assistant Scoutmasters as resources.
- ◆ They took Troop Junior Leader Training
 - That's why you are here today!

Get Into Your Job - Break It Down into Pieces

- ◆ Tackle one piece at a time
- ◆ Think of your *Junior Leader Handbook* as a toolbox.
 - take it with you to meetings
 - take it on campouts
 - take it to summer camp

Presentation of *Junior Leader Handbooks*

- ◆ Put your name in it now
- ◆ Read it, know it, follow it
- ◆ Keep it as a resource for the rest of your Scout career
- ◆ Let's look into the Junior Leader Handbook

Other “toolboxes”:

- ◆ *Boy Scout Handbook*
 - The basic tool for all Scouting
- ◆ *Woods Wisdom* - a good source for:
 - Games (for learning and for fun)
 - Ceremonies (how about some new ones?)
 - Program monthly themes
- ◆ The Troop’s adult leaders
- ◆ Other junior leaders

Identifying the Traits of a Good Leader:

- ◆ 1.
- ◆ 2.
- ◆ 3.
- ◆ 4.
- ◆ 5.
- ◆ 6.
- ◆ 7.

Standing Tall, Up Front - The Job of the SPL:

- ◆ The master of ceremonies
 - makes sure things happen as planned
- ◆ Looks ahead to “next time”
 - did the original plan really work out well?
 - what should we do differently next time?
 - should hold a critique after each activity
- ◆ Looks at your friend, the Scoutmaster, as a resource

Helping Others Grow

- ◆ When someone doesn't do the assigned task, it is the SPL's job to find someone who will
- ◆ Resist the urge to pick up a dropped ball and run with it -
 - Rather, pick it up and pass it to someone else
 - This is called DELEGATING
 - » Delegating is one trait of a good leader
 - » It allows others to grow in experience

The SPL has lots of helpers to call upon:

- ◆ The Assistant Senior Patrol Leader
 - that's what assistants are for
- ◆ The Leadership Corps
 - Scribe, Quartermaster, etc.
- ◆ Other junior leaders

The Senior Patrol Leader

- ◆ Is elected by the Scouts to represent them as the top junior leader in the troop
- ◆ The SPL reports to the Scoutmaster



Senior Patrol Leader Duties:

- ◆ Runs all troop meetings, events, activities, & the annual program planning conference
- ◆ Runs Patrol Leaders' Council meetings
- ◆ Appoints other Troop junior leaders
 - with advice and counsel of Scoutmaster
- ◆ Assigns duties and responsibilities to junior leaders
- ◆ Assists with Junior Leader Training

And as with all other Junior Leaders -

- ◆ Sets a good example
- ◆ Enthusiastically wears the Scout uniform correctly
- ◆ Lives by the Scout Oath and Law
- ◆ Shows Scout spirit

The Assistant Senior Patrol Leader

- ◆ 2nd highest junior leader in the troop
- ◆ Appointed by the SPL
- ◆ Acts as SPL when SPL is absent
- ◆ Provides leadership to other junior leaders



Assistant Senior Patrol Leader Duties:

- ◆ Helps SPL lead meetings and activities
- ◆ Runs troop in absence of SPL
- ◆ Helps train and supervise troop Scribe, Quartermaster, Instructors, Librarian, Historian, and Chaplain Aide
- ◆ Serves as a member of the Patrol Leaders' Council
- ◆ Sets a good example in the uniform, Oath, Law, & spirit

The Patrol Leader

- ◆ The elected leader of his patrol
- ◆ Represents his patrol on the Patrol Leaders' Council
- ◆ Reports to the SPL



The Patrol Leader's Duties

- ◆ Appoints assistant patrol leader
- ◆ Represents patrol on the PLC
- ◆ Plans and steers patrol meetings
- ◆ Helps Scouts advance
- ◆ Chief recruiter for new scouts
- ◆ Keeps patrol members informed
- ◆ Knows his resources
 - his other patrol members & other leaders
- ◆ Sets example - uniform, Oath, Law, & spirit

The Assistant Patrol Leader

- ◆ Is appointed by the patrol leader and
- ◆ Leads the patrol in the PL's absence



Assistant Patrol Leader duties:

- ◆ Helps PL plan and steer patrol meetings and activities
- ◆ Helps PL keep patrol members informed
- ◆ Helps patrol get ready for all troop activities
- ◆ Represents his patrol at the PLC when PL can not attend
- ◆ Helps control the patrol and helps build patrol spirit
- ◆ Sets example - uniform, Oath, Law, & spirit

Patrol organization:

- ◆ Patrol scribe - keeps patrol log, attendance records, dues, budgets for patrol activities
- ◆ Patrol grubmaster - menu planner, food shopper, sees the patrol “eats right”
- ◆ Patrol quartermaster - keeps patrol gear in order
- ◆ Patrol cheermaster - leads songs, yells, stunts, and campfire programs
- ◆ Patrol chief cook - organizes cooking meals

Patrol Organization = Sharing Leadership

- ◆ The patrol jobs can be for months or only weeks at a time
- ◆ Rotate assignments - plenty of jobs to go around
- ◆ Sharing gives each Scout a chance to “buy in”
- ◆ If each has a part in a plan’s creation, each will do his best to make it come out right

Troop Leadership Corp Jobs:

- ◆ Every troop needs a Leadership Corps to get the job done
- ◆ “Behind the scenes” but still very important
- ◆ Set good example for all scouts
- ◆ All of the following staffers report to the Assistant Senior Patrol Leader

Troop Scribe

- ◆ Attends and keeps the official record of the Patrol Leaders' Council
- ◆ Records individual Scout attendance and dues
- ◆ Records individual Scout advancement
- ◆ Records who goes on outings
- ◆ Example - uniform - Oath - Law - spirit

Troop Quartermaster

- ◆ Keeps records of patrol and troop equipment
- ◆ Ensures equipment is in good working order
- ◆ Issues equipment and ensures it is returned in good condition
- ◆ Suggests new or replacement items
- ◆ Example - uniform - Oath - Law - spirit

Troop Instructors

- ◆ Teach basic Scouting skills to troop and patrols
- ◆ Can prepare and make special presentations that will be educational for troop meetings
 - games with a point, from *Woods Wisdom*, etc.
 - learning can be fun, if you make it so
- ◆ Example - uniform - Oath - Law - spirit

Chaplain Aide

- ◆ Assists troop chaplain with religious services at troop activities
- ◆ Tells Scouts about religious emblem program
- ◆ Ensures religious holidays considered in troop program planning
- ◆ Plans religious observances at troop outings
- ◆ Example - uniform - Oath - Law - spirit

Troop Librarian

- ◆ Sets up and cares for troop library
 - records new troop books and pamphlets
 - runs troop lending library and follows up on late returns
- ◆ Example - uniform - Oath - Law - spirit

Troop Historian

- ◆ Gathers pictures and facts about past troop activities
- ◆ Keeps troop historical file and/or scrapbook
- ◆ Cares for troop trophies, ribbons, souvenirs
- ◆ Keeps information about former troop members
- ◆ Example - uniform - Oath - Law - spirit

Our Troop is just one part in the National Scouting movement

National Council, Boy Scouts of America
Irving, Texas
Roy L. Williams, Chief Scout Executive

Western Region, B.S.A.
4765 S. Lakeshore Dr, Tempe, AZ
_____, Regional Director

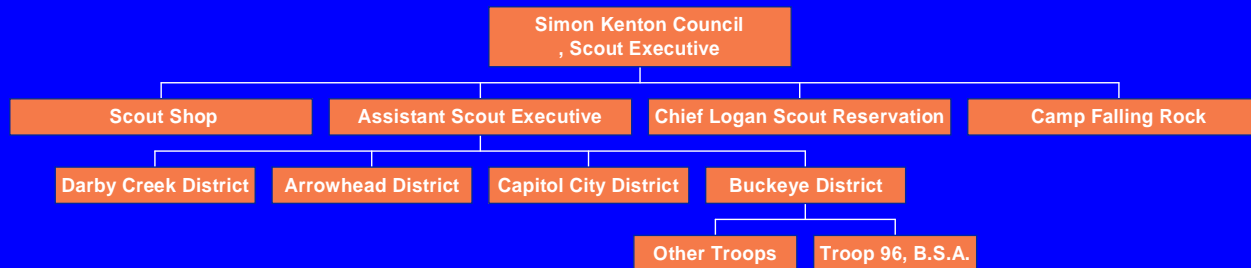
Santa Clara County Council, B.S.A.
970 W. Julian Street, San Jose, CA
Frank Erickson, Scout Executive

Mt. Hamilton District
Joe Silva, District Executive

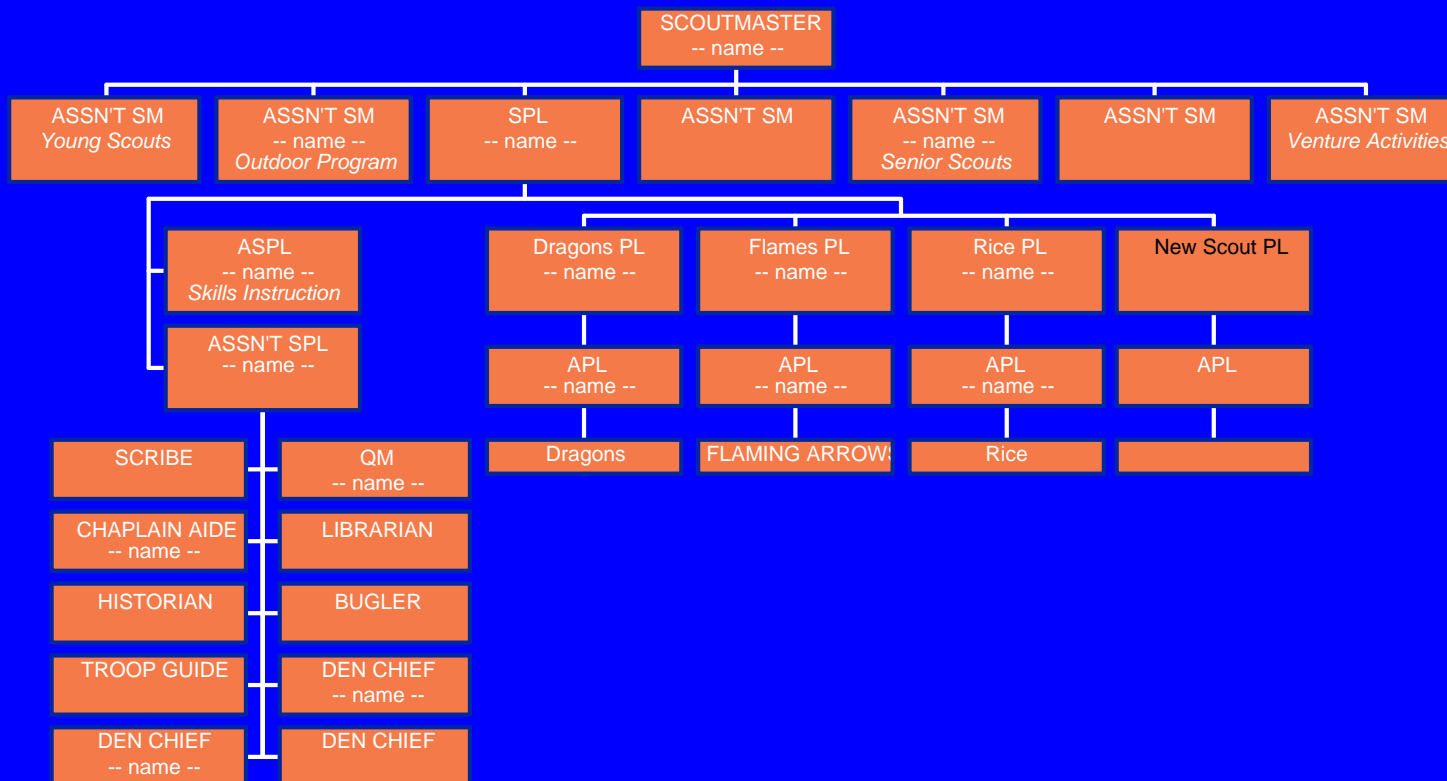
St. Joseph's Episcopal Church
455 Dixon Road, Milpitas, CA
Dave Pascual, Elder

Troop 92, B.S.A.
Gary Hendra, Scoutmaster

The Council is Basic Scouting Above the Troop Level



Troop 96's Organization Chart



The Patrol Leaders Council

- ◆ Purpose

- Plan the meetings
- Plan other activities
- Communicate up from the patrol members
- Communicate down to the patrol members

- ◆ SPL leads the PLC

- ◆ SPL plans the meetings, passes the plan to the other leaders

Our Model PLC

- ◆ Set up a table, with chairs for the SPL, PL's and APL's.
- ◆ Everyone else gather behind them
- ◆ SPL lead the PLC to plan the meetings for January

Are differences good or bad?

- ◆ How are we different from one another?
- ◆ How do differences strengthen the group as a whole?
- ◆ When do differences keep a group from reaching its goal?
- ◆ How can we find out about the special qualities and abilities of each member of our troop?
- ◆ Are these talents differences?

A Leader's comment -

- ◆ Our success as leaders will be determined by how well we are able to take the unique talents of each member of our group and mold them into a team committed to accomplishing a common goal

What are our Common Goals?

- ◆ 1.
- ◆ 2.
- ◆ 3.
- ◆ 4.
- ◆ 5.
- ◆ 6.
- ◆ 7.

Here are Some of our Common Goals

- ◆ 1. Treat everyone fairly -- share the responsibilities, share the effort
- ◆ 2. Each Patrol works as a Team
- ◆ 3. Each Patrol has an identity -- flag, yell, their own equipment, etc
- ◆ 3. Everyone feels that they belong -- no put-downs, harassing, etc.
- ◆ 4. Everyone is safe

Problem Solving (first part)

- ◆ This segment deals with problem solving
- there are three sequential steps a boy can take to frame a problem and see it in a larger context ...

Steps to frame a problem:

- ◆ ***Empathy*** - put yourself in the other's place
- ◆ ***Invention*** - invent as many solutions as you can
- ◆ ***Selection*** - which is best for the most people
- caring is as important as justice
- ◆ Now here's the video
- ◆ (start video, proceed afterwards)

A Patrol Duty Roster can be Handy

- ◆ It matches expected chores to available people
- ◆ It rotates the people among the chores
 - everyone should have a chance at the “fun” stuff
 - just as everyone should have a chance at the “necessary” stuff
- ◆ Patrol Scribe can save them for future reference

Review troop and patrol job descriptions -

- ◆ Any questions in general about troop and patrol jobs?
- ◆ Do you have any questions about your specific job?
- ◆ What do you plan to do better than your predecessor did?
- ◆ How will you do it?
- ◆ What help can the rest of us give you?

It Really Helps to Be Well Informed

- ◆ You can't lead if you don't know where you are going
- ◆ Sources of information
 - Patrol Leaders' Council Meetings
 - Troop Meetings
 - The Troop Newsletter
 - Troop Web Page --

How Can I Remember Everything?

- ◆ Pocket note pad and pen/pencil
 - In left breast pocket at all times
- ◆ Three ring binder (three styles)
 - Zippered edge retains loose items
 - Clear insert covers let you customize
 - » Leadership Certificate on front, roster on back
 - Flexible cover fits in pack

Three Ring Binder Tips

- ◆ Use a 1-31 date index sheet
- ◆ Keep index up to date in front or back cover insert
- ◆ Keep copies in it of
 - JLT notes
 - Roster
 - any handouts from Troop and PLC meetings, etc..

Importance of Troop Roster

- ◆ Keep a copy in your wallet at all times
- ◆ Useful for musters
- ◆ Useful to “spread the word”

Troop or Patrol Emergency Notification

- ◆ SM calls SPL and ASM's
- ◆ Each SPL calls ASPL and each patrol leader
 - ASPL calls QM, Scribe, Bugler, etc.
- ◆ Each Patrol Leader calls APL and 1/2 the patrol
 - APL calls the other 1/2 patrol

Looking the part

- ◆ Our Troop is a FULL UNIFORM Troop
- ◆ You are a role model. You should be proud to WEAR your Scout uniform, and wear it CORRECTLY at all Scout functions.
- ◆ How do I know what is correct?
 - Inside front and back covers of the Boy Scout Handbook
 - Boy Scout/Venture Scout Uniform Inspection Sheet, No. 34283 or the Insignia Guide, No. 33064
- ◆ Uniform inspection tomorrow morning after flag ceremony

Common Uniform Mistakes

- ◆ Belt tab and buckle not “brass on brass”
- ◆ The OA sash is not to be worn with the merit badge sash.
- ◆ The Insignia Guide, p. 4 says “Only temporary patches (no badges of rank) may be worn on the back of the merit badge sash.
- ◆ Only one merit badge sash may be worn.
- ◆ Quality Unit Award, Right Sleeve, Most Recent Year Only

Headgear Regulations

- ◆ Official headgear may be worn while the unit or individual is participating in an indoor formal ceremony or service duty (except in religious institutions where custom forbids)
 - Flag ceremonies, inspections, orderly duty, ushering service
- ◆ When not to wear headgear -- In informal indoor activity where no official ceremony is involved, headgear is removed as when in street clothes.
- ◆ Non-Scouting headgear should never be worn while in uniform

Goal Setting

- ◆ How about your patrol becoming a “Baden Powell Patrol”
 - see *Junior Leader Handbook* for details
- ◆ How about our troop becoming a “Quality Unit” this year?
 - the Scoutmaster has the details
- ◆ What other goals do we want to set?

Trained Leader Emblem



- ◆ Available to all leaders who have completed the basic training programs appropriate to their positions.
- ◆ Worn immediately below and touching the emblem of office for which it was earned.
- ◆ The Trained Leader emblem may be worn only in connection with the emblem of office for which basic training has been completed.

A Note to Den Chiefs -

- ◆ Your training today is for the position you hold in the Troop.
- ◆ There is a special den chief training conference for the den chief position you hold in the Pack.

Closing Reflection from the Leader

- ◆ Today we had fun, and met some challenges
- ◆ We've learned new skills to be better leaders
- ◆ How can we use these experiences to make our Troop even better?

Presentation of Certificates and Trained Leader Emblems

